

**MINUTES OF MEETING OF THE MANAGEMENT COMMITTEE
WAVERLEY BRIDGE CLUB INC.
HELD AT THE CLUBROOMS, 21B ELECTRA AVE ASHWOOD**

**Tuesday June 14, 2011
At 5.30 pm**

PRESENT: Peter Buchanan, Doug Lavers, Mary Elson, Rob Quirk, John Kent, Joan Quirk

APOLOGIES: Paula Schroor, Denise Rozner, Martin Willcox

MINUTES OF THE PREVIOUS MEETING

Minutes of the meetings held on May 10, 2011 were agreed by the Committee and signed by the President, Peter Buchanan.

Moved: Rob Quirk

Seconded: Doug Lavers

Accepted unanimously

1. MATTERS ARISING FROM PREVIOUS MEETING

- 1 A 5 kW solar system has been ordered and when installed will be attached to the Bridge Club meters. Doug will check with Council as to the arrangements to be made for the feed in tariff. Doug
- 2 Mary checked recently and the honour boards will be made shortly.
- 3 Bidding boxes have not been delivered. Held over till next meeting. Martin
- 4 RSA courses were discussed last month.
- 5 A draft copy of the club constitution with proposed changes has been prepared by Rob. It was agreed to arrange for a members' information and question session to be held in July. Proposed changes will be posted on the notice board and on the website. Mary
- 6 The Friday night competition held in May realized \$198 in extra table fees, so an additional \$102 was added for prize money.
- 7 The mentoring program is underway. Both mentors and 'mentees' seem to be enjoying the session.
- 8 Doug reported that he had sent a letter to Council in which he stated that the recent electricity audit conducted by Ironbark did not seem to achieve any results.
- 9 A certificate of occupancy has been sent to WBC and a copy sent to our insurance agent.

2. CORRESPONDENCE

Inwards:

City of Monash, information on Club Training Seminar
City of Monash, information on Monash Seniors Festival
Judy Herman regarding incident in clubrooms June 3.

Outwards:

VBA regarding proposed charge for announcement of Friday night competition.

3. MATTERS ARISING FROM CORRESPONDENCE

WBC will not be attending the Club Training seminar
WBC will take part in the Senior's festival, and will hold a 'Come and Try' Mary
Bridge day in October.

4. REPORTS

Attendance May 2011

Accounts May 2011

Treasurers Report June 2011

As of today (10th June) we have about \$40,000 in our combined Westpac and ING accounts.

This is remarkably similar to the figure in April, but we have just issued a cheque for just under \$25,000 for the solar panels. At the moment, the Secretary is busy collecting subscriptions, and we expect something like \$15,000 to be collected over the next few weeks, so this should keep our bank account in order.

On our profitability, we made a small reported loss in May. For the half year to May our net income was just over \$5000. This neatly offset the loss in the first half of the year, so we have effectively broken even over the whole period.

With respect to the Certificate of Occupancy for the building, I have forwarded a copy to our insurance agent. There was always a concern that this document had not been properly issued, thereby putting our insurance coverage in question. No doubt the insurance company will let us know if anything further is required.

Doug Lavers
Treasurer

MANAGER'S REPORT JUNE 2011

Subscriptions are currently being collected with subs due by the end of June.

Planning is underway for the Midwinter Party. I am still hopeful of more voluntary help for the event. Signup for this event is not strong.

I took part in a teacher training weekend at the VBA. This had been

advertised as a Teacher Accreditation Course, but was, in fact, just general training. I am happy to say that I got a few good ideas from it.

Revenue raising has been doing well recently. I placed an ad in the June newsletter for a house painter and am hopeful of another for a plumbing firm. Athelstan will be running another ad in the July newsletter. The Rotary Raffle raised \$1185 for the Club. I hope that all committee members are trying to get sponsorships.

A local craft group – scrapbooking I believe, wants to hire Room 1 for 4 hours on Sunday August 28 from 1 till 5. They will bring their own snacks and clean up after themselves. Doug and I have agreed that a charge of \$30 per hour plus a little for electricity is fair. They would be using Ashwood Hall if we charged much more. They will need to use 15 tables, so Room 1 is better than Room 2, which only has 12 tables.

Mary Elson

5. NEW MEMBERSHIP APPLICATIONS

Applications were received from: Dianne Kenneday, Pauline Wiseman, Lian Tan, Bien Choon, Chris Lovelock, Isabel Barsed, Roy Williams, Diana De Kessler, Rennus Crossley, Alison Fabiny, Colleen Bourke, Robyn Cahill, John Berriman, Wendy Findlay, Pauline Dowding, Carole Rivis, Rob Jones, Coleen Coleman, Rex Harding, Barbara Bergin, Nicolas Lidis, Ruth Eaton, Penny Hudson, Ken Price, Helen Clissold, George Latham, Vanessa Gibson, Dobbs Franks, Margaret Falconer, Judy Neilson, Doreen McKinney, Virginia Reddaway, Lis Burrows, Enid Adam, Barbara Vaughan, Ria Eisler, Eva Bush, Glennis Giffin, Margaret Ryan, Hillary Cocking, Suzy Lyons, Betty Campbell and Barbara Love. All applications have been accepted.

6. GENERAL

1. A discussion was held about recent issues arising and the requirements of WBC when contracting directing sessions and other relevant work to Migration Path. A letter will be sent to Migration Path outlining the needs of WBC. John Peter
2. The Mid-Winter Party is being held on Tuesday June 21. Sign up for the party is not yet strong. Several members of the committee volunteered to help (gratefully accepted) and it is planned to attend to some of the cleaning up after the party and not leave it all to the cleaners who will be arriving at around 5pm Committee
3. Information on the running of this year's Croft teams, July 16, has arrived. Mary will speak to Martin about arrangements. Mary Martin
4. A Sunday session will be devoted to fund-raising for the Make A Wish foundation on July 17.

5 John suggested information marketing session types (Advanced, Intermediate etc.) be posted on the website.

It was decided to include an article on the new Emergency Procedures in the next newsletter.

The meeting ended at 7.00

The next meeting will be held on Tuesday July 12 at 5.30 pm